



BIRTH CERTIFICATE DISCLAIMER

The Coconino County Public Health Services District (CCPHSD) offers birth certificates for Arizona births ONLY. To obtain a birth certificate from another state, you must contact that state's vital records office.

Arizona is a "closed record" state: vital records are not public records and eligibility must be established to obtain a birth certificate. Arizona law restricts the public's access to vital records as follows to protect the confidentiality rights of citizens. In addition to valid government issued identification, the following information is necessary in order to obtain a birth certificate.

1. Only persons 18 years of age or older may obtain a certified copy of a birth certificate.
 2. Date of birth and place of birth, which should also include the city, county and name of hospital where birth occurred.
 3. Mother's maiden last name, and if the mother is married or if the couple is not married but filed a paternity affidavit at the hospital, then include father's information.
 4. Your relationship to the person on the certificate. With few exceptions, only immediate family can obtain birth certificates.
 5. The request must be signed by the applicant and you must provide us with a copy of a currently valid, signed government issued picture I.D., such as a driver's license or state I.D.
 6. Proof of relationship is required (e.g. birth certificate, death certificate, trusts, wills, marriage certificates – only ORIGINALS will be accepted)
- **CCPHSD can issue** "as is" AZ certified birth certificates the IN PERSON same day OR 7 CALENDAR DAYS BY MAIL. They are \$19 each.
 - **CCPHSD can correct or amend** birth records for births that occurred from 1997 to present. Please allow 7 calendar days to process the paperwork required. CCPHSD can issue corrected amended AZ certified birth certificates. The cost is \$27 and includes a birth certificate.
 - Correction and amendments for births that occurred prior to 1997, correction paperwork must be sent to the State Office of Vital Records 602-364-1300. The cost is **\$30** and includes a birth certificate from the State Office of Vital Records in Phoenix, AZ.